

Bain Apartments Co-operative Incorporated

LOCKER POLICY

Passed by Residents' Council on February 24, 2021

Locker Policy

1. Every upper unit will have a locker, including those upper units in the Elms.
2. Lockers will be directly below units wherever possible.
3. Lockers go with the units; when members relocate to another unit, they transfer their contents out at the same time.
4. On move-in, Management will assign lockers to units. The member will be provided with one key for the locker, one key for the back basement door and a copy of this policy.
5. On move-out, Management will verify that the locker has been vacated in good condition and that the keys have been returned.
6. All lockers, occupied or vacant, will remain locked at all times. Private locks are not allowed. The Co-op will supply a mastered padlock and one key for it.
7. Members are responsible for the cost of replacing lost locks and lost keys.
8. Co-op staff will keep records of locker assignments and spare keys.
9. The Co-op assumes no liability for the security of lockers, or for damage or loss of contents incurred by any reason whatsoever.
10. Lockers must be kept in tidy condition.
11. Members are not to store any of the following in the lockers:
 - Fuel and/or fuel containers
 - Fire accelerants such as paint
 - Any chemicals that can fuel fires
 - Loose papers and fibrous items
12. Members should not store the following in the lockers:
 - Valuables (eg: money, jewelry, etc.)
 - Memorabilia (eg: family pictures, important documents, etc.)
 - Food
 - Items that can be damaged by moisture or fluctuation in temperature
13. Members are to store their contents in the lockers as follows:
 - Ensure all items are placed in airtight and sealed containers.
 - Avoid placing items directly on the floor if possible, elevate them using metal shelves.
 - Do not leave any items outside of your assigned locker
 - Keep a log of the items stored in each container in the locker.
14. Members should obtain content and liability insurance

Certified to be a true copy of the Locker Policy of Bain Apartments Co-operative Incorporated passed by Residents' Council at a meeting held on February 24, 2021.

Approved by Residents' Council on February 24, 2021

A handwritten signature in blue ink, appearing to read "Kambury", is written over a horizontal line.

Secretary of Residents' Council